

25 October 2018

Dear Parent/Carer,

I am delighted to inform you of our next Academy project to 'go-cashless'. This will help enhance the productivity of the school lunch period and allow parents to pay for trips and lunches online if they so wish. The process will involve your child using their unique fingerprint to access their credit balance on ParentPay to pay for their school lunch. If your child is in receipt of a free school meal, their fingerprint will be used to identify them.

Ideally we would like for all parents to register with ParentPay or begin using ParentPay if you already hold an account and we will be sending a separate communication on this topic.

After Half Term the till system in the canteen will be replaced with a fingerprint or code only till. No cash will be accepted at the till for payment of lunches.

Your child will have a choice of how to pay for their meal:

- You load your ParentPay account with credit (either online or at a local PayPoint), you DO give consent for fingerprinting and your child debits the balance at the tills using their unique fingerprint.
- You send your child to school with cash, you DO give consent for fingerprinting, and your child uses a special machine which takes cash and adds it to their account using their fingerprint.
- You send your child to school with cash, you DO NOT give consent for fingerprinting, and your child uses a special machine which takes cash and adds it to their account using a PIN code.

For now, the most important thing is to sign the bio-metric consent form for your child and make sure they bring it with them on Monday 5 November along with some money for lunch – we can support everything else from there.

In the meantime, have a wonderful half term break and I look forward to pupils returning fresh and ready to learn.

Yours Faithfully



David Bailey
Headteacher