



28th January 2020

Dear Parent/Carer

Re: Extra in-service training for Teachers and Support Staff: Wednesday 26th February and Monday 16th March 2020.

I am writing to advise you that there are two extra INSET sessions planned for staff on Wednesday 26th February and Monday 16th March 2020. Students will, therefore, be dismissed from school at 1.30pm on both days.

I appreciate that this is an addition to the published school calendar and I would like to apologise for any possible inconvenience that this may cause. However, I feel that the training that will be delivered to staff will improve the quality of teaching and learning at Central Academy and I would like to thank you for your support.

Should you have any concerns, please do not hesitate to contact us.

Yours faithfully

David Bailey
Headteacher